

Wilford School 3072

Effective Date: TBC

Enrolment Scheme

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Purpose and Principles

- A. To avoid overcrowding or the likelihood of overcrowding at the school;
- B. To ensure that the selection of applicants for enrolment at the school is carried out in a fair and transparent manner; and
- C. To enable the Secretary to make best use of existing networks of State schools.

In achieving its purpose, an enrolment scheme must, as far as possible, ensure that:

- A. The scheme does not exclude local students: and
- B. No more students are excluded from the schools than is necessary to avoid overcrowding.

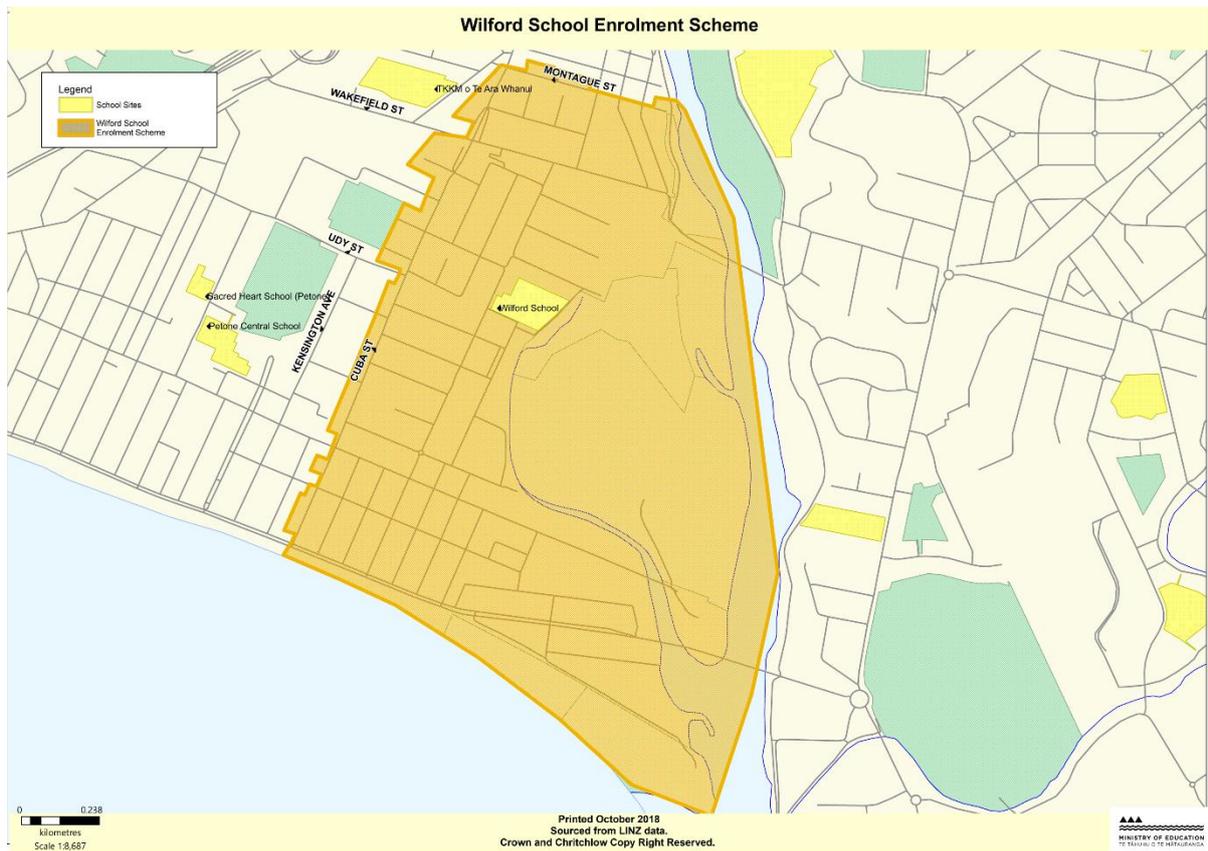
Home Zone

All students who live within the home zone described below shall be entitled to enrol at the school (All numbers are inclusive).

The scheme starts at the corner of Montague and Cuba Streets and then runs along Montague Street, all address on Montague Street on both sides are in zone. The scheme then continues until it meets the Hutt River and then runs south along the river bank to the Petone foreshore. The scheme then runs along the Petone foreshore toward Cuba Street. The scheme then continues up Cuba Street (both sides of Cuba street are included) until Cuba Street meets Montague Street.

197 to 247 The Esplanade are in zone
1 to 21 Odd and 2 to 26 Even on Fitzherbert Street are in zone
1 to 33 Odd and 2 to 24 Even on Tama Street are in zone
1 to 29 Odd and 2 to 26E Even on Mudie Street are in zone
39 to 97 Odd and 56 to 100 Even on Wakefield Street are in zone
349 to 471 Odd and 440 to 486 Even on Jackson Street are in zone
17 - 91 Odd and 20 - 80 Even on Adelaide Street are in zone.

All residential addresses on included sides of boundary roads and all no exit roads off included sides of boundary roads are included in the scheme unless otherwise stated.



Proof of residence of a property within the home zone will be required (for example a copy of a utility bill with the name of a parent or guardian and an address within the home zone, covering the date of enrolment or earlier). Where a property has two or more entrances on different streets, or where the actual address of a property is in dispute, only the rateable address as recognised by the local City Council will be considered to determine if the property is in or out of zone.

Special Programmes

Wilford School runs the following Special programme approved by the Secretary: Ngā Puāwai – Māori Immersion Unit.

Out of Zone Enrolments

Each year the Board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school and on the school website. The notice will indicate how applications are to be made and specify a date by which all applications must be received. The notice may indicate how many places are available.

Applications for enrolment will be processed in the following order of priority:

First Priority	Will be given to applicants who are seeking enrolment in the Ngā Puāwai – Māori Immersion Unit up the maximum roll of 50 students
Second Priority	Will be given to applicants who are siblings of current students.
Third Priority	Will be given to applicants who are siblings of former students.
Fourth priority	Will be given to applicants who are children of former students.
Fifth priority	Will be given to applicants who are either a child of an employee of the board of the school or a child of a member of the board of the school.
Sixth priority	Will be given to all other applicants.

If there are more applicants in the second, third, fourth, fifth or sixth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Section 11G(1) of the Education Act 1989.

Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.