



Minutes of School Board meeting

Monday 19 September 2016 at 7pm
Held at Wilford School library
William Street, Petone

ITEM	PRESENT		ACTION
		Ced Simpson (Chair), Neil Sargisson (Principal), Edward Cox, Siosiana Lotaki, Emeli Sione, and Vaughan Smith.	
1.	a Welcome	Ced welcomed all	
	b Apologies	Sarah Mataiti	
	c Confirmation of Agenda	The Board confirmed the meeting agenda.	
2.	Minutes	Agreed: Minutes of the board meeting held 15 August 2016 adopted subject to the date "2017" in paragraph 2 being changed to "2016".	
3.	School review and planning framework	Noted: 1. The domains in " <i>School Evaluation Indicators: Effective Practice for Improvement and Learner Success</i> " reviewed so they are addressed in 2017 Charter. Action: A board workshop to be held on 10 October 2016 to review our performance on Domain 1: Stewardship.	
4.	Literacy and numeracy data review	Noted: 1. The board welcomed the progress of students in writing as shown in the E-Asttle, Star, and PAT Maths testing. 2. The board thanks staff for the hard work those results reflects. 3. The board welcomes the Management Team's leading discussions with teachers about the data. Action: Board to host morning tea for the staff this week to say thank you to staff for their hard work.	
5.	Principal's and Finance report	Agreed: That the Principal' report and his Finance report are accepted.	
6.	Board delegations	Agreed: To adopt the delegations outlined in <i>Wilford School Board Delegations</i> .	
7.	Nga Puawai hui	Action: Nga Puawai development plan (November 2015) to be reviewed for 2017 Charter	
8.	Board communication to school community	Action: Siosiana to prepare for this meeting.	
	Meeting end:	9	

p.m.

A handwritten signature in black ink, appearing to read 'Cedric' followed by a stylized flourish.

Confirmed by Chair

Date 17 October 2016