

## Minutes of School Board meeting


Monday 5 December 2016 at 7pm  
Held in Room 1, Wilford School  
William Street, Petone  
(open to public)

ITEM	PRESENT		ACTION
		Ced Simpson (Chair), Neil Sargisson (Principal), Edward Cox, Emeli Sione, Vaughan Smith, Siosiana Lotaki (for first half of meeting) and Sarah Mataiti.	
1.	a Welcome		
	c Confirmation of Agenda	The Board confirmed the agenda.	
2.	Reflection on meeting with parents concerning Losie Filipo	<p><b>Noted</b> the diversity of views of the parents who attended, for and against the board decision, including the significant number who opposed the decision. Noted the need for tighter project management and the possibility this decision should not have been considered out of the formal procedures for decision-making.</p> <p><b>Action</b> Edward to draft the board's response to the community from concerns raised at the meeting.</p>	Edward
3.	Minutes of November meeting	<b>Action</b> to be considered and adopted by email.	Edward
4.	Special adviser support for 2017	<p><b>Noted</b> the verbal report of those that met with the Ministry of Education on 5 December 2016. Issues arising include that the appointment is a formal intervention under the Act, when the appointment would terminate and whether that would allow ERO to assess us operating without the support of the Specialist Adviser, and lack of control over some of the contract terms.</p> <p><b>Action</b> Ced to write to Ministry of Education explaining our concerns</p>	Ced
5.	National Standards end of year data and analysis of variance report	<p><b>Noted:</b> 1. In 2016 have sustained improved the data from 2015, including Pasifika girls and year 4 students, in particular. 2. This was the first time Nga Puawai students were assessed under Nga Whanaketanga Rumaki Maori in literacy.</p> <p><b>Action:</b> 1. Management team to propose student achievement targets for 2017 Charter 2. Board and management team to consider how to report 2016 National Standards data to the community and to explain why Nga Puawai has not met its goals for improvement in student data.</p>	Board and Management team
6.	Curriculum support NZCPLD report	<b>Noted:</b> 1. It was unclear what information this report provided us about the success of implementing our curriculum, whether it was a useful measure of progress toward our strategic goal and what it	

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indicated toward content required for 2017 Charter. **2.** The Principal's verbal report that the author considered she had seen improvement in curriculum implementation **3.** Need for better selection of board papers.

- 7 **Staff culture and behaviour (staff survey)** **Noted:** 1.Principal's plan to address trust and respect issues, including a staff only day, more transparent dispute resolution processes, building on the Ben Laybourn work and more specific questions in the 2017 staff survey. **2.** the need for staff acceptance of that plan **3.** The board is concerned that sufficiently strong action must be taken to ensure the management team in 2017 operates effectively.
- 8 **Appointment of Second Deputy Principal** **Noted:** an appointment has been made.
- 9 **School property development plan** **Agreed:** Decision to adopt, in principle, will be made by email.
- 10 **Principal's report** **Agreed:** Accepted



Confirmed by Chair

Date 30 January 2017