

Minutes of School Board meeting

Monday 19 February 2018 at 7pm

Held in Room 1, Wilford School,

William Street, Petone

(open to the public)

IT E M	PRESENT	Trustees: Ced Simpson (Chair), Emeli Sione, Sarah Mataiti, Nick Edwards, Kaapua Smith, Neil Sargisson (Principal), Peter Pointon (LSM)	ACTION
		Management team: Vanessa Phillips, Ailsa Webb	
1.	Apologies	none	
2.	Minutes of previous meeting	The Board resolved that the minutes of the 29 January meeting be approved.	
3.	NZSTA Evaluation tool	Discussion took place on the use of the NZSTA IET. On suggestion from the Chair, the Board agreed to hold off on completing the IET for now in favour of looking into Huatu and Ka Hikatia in the first instance. Action points: Preliminary work to be done on Huatu/Ka Hikatia between now and next meeting, charter to be reviewed before the end of the month	All
4.	Other business	<ul style="list-style-type: none"> • LSM drew to the Board's attention that it is important to answer how any evaluation results can be brought down to an operational level. • Student progress and achievement is already visible in the school but consistency and focus on progression is important to show – this is a management team issue but needs support from the Board. • Wellbeing is an important issue and a strength of the school – education strategy needed for Maori but the Board responsibility is to the school as a whole. • Management team have meeting scheduled to discuss similar issues with the aim of formulating a plan with realistic and achievable goals, will feedback to the Board on this. 	
5.	Property	Motion that the Board adopts the specific plans as circulated to be able to take plans to next stage (tender) – no dissent, resolved. Follow on notes: 1. link to term 1 activity is needed (getting students to think about the development of overall physical environment) 2. students should be asked for their input on the plans to add to theme of belonging 3. Principal to be	

asked how to communicate the plans to the wider community.

Confirmed by Chair:  Date: 26 March 2018.