

Minutes of School Board meeting

Wednesday 05 December 2018 at 7pm
Held in the Staffroom, Wilford School,
William Street, Petone
(open to the public)

IT E M	PRESENT	ACTION
	Trustees: Ced Simpson (Chair), Neil Sargisson (Principal), Vanessa Phillips, Emeli Sione (Board Secretary), Nick Edwards, Peter Pointon (LSM), Tina Renata, Kelly McGregor	
1.	Apologies Sarah Mataiti	
2.	Minutes of previous meeting The Board resolved that the minutes of the 19 November meeting be approved.	
3.	Matters Arising none	
4.	2019 Charter Discussion took place on the draft of the strategic plan as distributed prior, and the results from the whanau survey. Whanau survey results overall better and more positive than last year	
	ACTIONS:	
	LSM to contribute to the plan before the end of December	Peter
	Principal to note perception of multi-year classes and to note the need to explain the educational gains available	Neil
	Principal to note trend in perceptions and engagements (with regard to communicating aims and programmes)	Neil
	Consider the use of Kiva in Nga Puawai in the charter	Ced
	Generate separate report on preferred continued learning in Te Reo via Nga Puawai	Nick
5.	Draft budget The Board resolved to adopt the budget with amendments as drafted and presented by the principal, noting that it should include other potential forms of income for transparency and better understanding. The Board further noted their intention to build the working capital in 2019.	
	ACTIONS:	Neil
	Add \$1,000 to the power budget	Neil/Ced
	Communicate budgetary situation and priorities to whanau and staff.	Neil/Nick
	Neil and Nick to sit with Educational Services again to review	

in more detail

6. **Enrolment scheme**

Discussion took place on the consultation process to date and feedback on the public meeting held.

The Board resolved to propose the enrolment scheme to the Ministry.

ACTIONS:

Enrolment scheme to be proposed to the Ministry following feedback received, noting to the Ministry that 2 Ministry criteria are not being met!

Ced

Reply to Hutt Central School (Ced) and other contributors (Nick) re their submissions, include presentation from the public meeting and FAQs

Ced/Nick

7. **Nga Puawai curriculum**

The Board resolved to endorse the Nga Puawai curriculum as drafted.

The Board acknowledged and appreciated the good work of the staff involved and thanked Lisa Rangiaho for her contribution.

8. **ERO meeting**

It was agreed that the Chair and Principal lead at the upcoming ERO meeting, supported by DPs and Secretary. Nick will also be in attendance.

9. **Board communication to school community**

It was agreed that communication to the school community over the last 2 weeks of term should include:

Ced, Neil

All to review

-a piece on the enrolment scheme consultation process to date

-budget information

-‘soft’ message from the Board re listening to stakeholders

-end of year message

-message from the outgoing LSM

Other Business

none

ITEMS FOR NEXT AGENDA:

n/a

Confirmed by Chair:

Athione

Date: *18 February 2019.*