



Minutes of School Board meeting

Monday 19 June 2017 at 7pm
Held in the Library, Wilford School,
William Street, Petone
(open to the public)

In attendance: Ced Simpson (chair), Emeli Sione, Neil Sargisson, Nick Edwards, Sarah Mataiti, Vaughan Smith, Keriana Tawhiwhirangi

Faye Mayo, Vanessa Phillips, Jamie Marment, Kaapua Smith

Item 2: Resignation of Edward

The Board resolved that Edward Cox be thanked for his contribution to the board, and a general statement be included in the newsletter.

Item 3: Reallocation of roles

The Board resolved that the position of minutes secretary be advertised in the newsletter.

Emeli agreed to take on some of the responsibilities that had been borne by Edward.

Item 4: Previous minutes

The Board resolved to confirm the minutes of the previous meeting.

Item 5:

The Board discussed communication of the LSM scoping report with the school community.

The Board resolved to include a statement similar to Edward's email in the newsletter. (Ced to write)

Discussing whether the board should convene a hui, the Board agreed to include discussion of the scoping report issues in a hui to be held as part of the 2017 review/2018 planning process.

The Board resolved to make a redacted version of the scoping report available to interested parties and on the website (Ced to organise).

It was agreed that Ced should email parents to ask if there are issues with the email distribution

Item 6: Appointment of a new board member

The Board resolved that we notify our intent to appoint by selection, and that we have an expression of interest from Kaapua, and advise of the process.

The Board noted that as part of planning: we need to identify further gaps for potential appointments.

Item 7: Principal Performance Appraisal

The Board resolved that Neil Warboys be appointed to manage the Principal's 2017-2018 appraisal and the Chair, Emeli Sione and Keriana Tawhiwhirangi be appointed as the board appraisal committee.

Item 8: Principal's report

Discussion:

Keriana queried:

What impact is professional learning development having on learning strategies?

What more focused teaching strategies are required?

What difference is it making?

Ced sought feedback from syndicate leaders on how this ties into the graduate profile.

Nga Tupuranga report not currently available but **Neil will circulate** as soon as available by email

The Board resolved to thank the management team for their efforts in producing the reports.

The Board resolved to accept the Principal's report.

Item 9: Nga Puawai

During discussion it was noted that

- 5 year olds are included in the statistics, and as some of the lower achieving students are in this category, the figures are lower than we would otherwise see;
- Neil reviewed every student with the teacher;
- Although there was still much work to be done, the statistics are moving in the right direction, and teacher and whanau are feeling positive;
- One 1 person had applied for the new teaching position and will be reviewed.

The Board resolved to acknowledge the work of staff and support from the management team.

Item 10: Equity

The Board discussed equity issues in the school based on a report tabled by the principal, noting the need to

- quantify need if possible (the report probably underestimated need);
- ensure all children have food;
- practise inclusion.

Item 11: Maori whanau advisory group hui

Keriana and Sarah reported on the recent hui concerning a Maori whanau advisory group.

The Board resolved that Keriana facilitate the development of a working group to devise aims and roles.

Item 12: Education Act

The Board discussed the potential to change new entrants policy following the changes to the Education Act. Neil felt that all schools in the area must agree cohort policy – whether to take in students on a cohort rather than birthdate basis, and reported that decisions were needed by the end of term 3 for implementation in term 1 2018. Vanessa and Neil were discussing the issue with other providers in the local community.

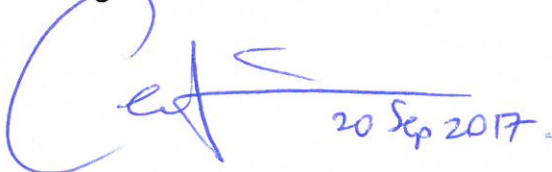
Item 13: LSM Powers

Keriana circulated a hard copy of questions for the board to consider in relation to her areas of responsibility. The Board agreed to provide feedback and comments in advance of a 3 July discussion.

Item 14

The Board agreed to add additional messages from the meeting to Neil's comments about Nga Puawai etc, including thanking the staff and management.

Meeting closed at 8:57



20 Sep 2017