

Minutes of School Board meeting

Monday 15 August 2016 at 7pm
Held at Wilford School library
William Street, Petone

ITEM	PRESENT		ACTION
		<p>Ced Simpson (Chair), Neil Sargisson (Principal), Edward Cox, Siosiana Lotaki, Emeli Sione, Vaughan Smith and Sarah Mataiti.</p> <p>and</p> <p>Faye Mayo, Jamie Marment and Ropene Johnson (Management team).</p>	
1.	a Welcome	Ced welcomed all	
	b Apologies	Kirsten Reid	
	c Confirmation of Agenda	The Board confirmed the meeting agenda.	
	Documents sent to the board for discussion at meeting	<ul style="list-style-type: none"> • Ben Laybourn's Leadership and Assessment report • Management team response to Leadership and Assessment report • Principal's and Finance report 	
2.	Minutes	<p><i>Eid</i></p> <p>Agreed: 1. Minutes of the board's meeting with MOE representatives on 25 July 2016 adopted. 2. Minutes of the board meeting held 25 July 2016 adopted.</p>	
3.	Review of Ben Laybourn's Leadership and assessment report	<p>Noted: 1. Management team's written response to the report tabled at meeting. 2. Principal's assurance that issues in the management team are able to be resolved. 3. Board expects to receive regular reports on progress on items in the report and management team's response. 4. The board's appreciation of work senior management team is doing towards addressing the issues in the report.</p> <p>Action: 1. Board to review "School Evaluation Indicators" publication for next meeting. 2. Management team to produce documented response to Laybourn recording what in report is not agreed to.</p>	
4.	Principal's report (including Finance)	<p>Noted: Principal's Report: G1: significant improvement in PAT maths results to be reported at next meeting. Anticipated use of PaCT (Progress and Consistency Tool) better aligns with curriculum and national STDs. Bd welcomes plans to implement PaCT over next three years. G2 NS does not agree with Laybourn report that no connection between accelerating student achievement and teacher inquiry. BD considers there need to be a documented response to Laybourn recording what in report is not agreed to.</p>	

Agreed: 1 The Principal's, and Finance, reports adopted.

5. **Board priorities 2016** **Agreed:** That the Board ask the Principal to begin work on the 2017 Charter including: 1. Taking into account feedback from the Board, ERO, Ben Laybourn and Paul Potaka; 2. Giving particular attention to a) Wilford curriculum implementation; b) goals and actions on literacy/numeracy achievement over the next three years; c) a high level of cultural responsiveness (Ka Hikitia, Tataiako); d) identifying specific external inputs to assist PD.

6. **Stakeholder surveys** **Action:** Subcommittee to 1. Ensure cultural responsiveness questions included in teacher survey. 2. Get surveys out within the week.

Management team left meeting after item 3

Next meeting 7 p.m. 19 September 2016

Meeting end: 9 p.m.

Confirmed by Chair

Date

 19 Sep 2016